



## YARRA PORTAL SETUP FORM

### GUIDE TO COMPLETING THIS FORM

- o Complete all sections of this form in BLOCK LETTERS
- o All Fields are Mandatory
- o If your account has more than two signatories, you will need to complete an additional Portal Setup Form. This form can be downloaded at [www.yarracm.com/forms](http://www.yarracm.com/forms)
- o Send through completed form with ID documentation to Yarra Investor Services via email [ist@yarracm.com](mailto:ist@yarracm.com) or post to: *Yarra Investor Services team, GPO Box 764, Melbourne VIC 3001*
- o Please contact Yarra Investor Services on 1800 034 494 or + 61 3 9002 1980 if you have any queries

### SECTION 1: ACCOUNT DETAILS

Account Number

Account Name

### SECTION 1: PERSONAL DETAILS (INVESTOR 1)

Surname

Date of Birth dd/mm/yyyy

Full Given Name(s)

Residential Address (*PO Box is NOT acceptable*)

Street

Suburb

State

Postcode

Country

Mobile Phone Number

Email Address

### SECTION 1: PERSONAL DETAILS (INVESTOR 2) (*REFER 'GUIDE TO COMPLETING THIS FORM' ABOVE IF YOUR ACCOUNT HAS MORE THAN TWO SIGNATORIES*)

Surname

Date of Birth (dd/mm/yyyy)

Full Given Name(s)

Residential Address (*PO Box is NOT acceptable*)

Street

Suburb

State

Postcode

Country

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Mobile Phone Number

Email Address

<input type="text"/>	<input type="text"/>
----------------------	----------------------

**SECTION 2: VERIFICATION PROCEDURE**Provide the following documentation set out below so that we can **VERIFY**:

1. Your full name; and
2. Either your date of birth or residential address.

**ACCEPTABLE PHOTOGRAPHIC ID DOCUMENTS**

Tick ✓	Select ONE valid option for each signatory
<input type="checkbox"/>	Australian State / Territory driver's licence containing a photograph of the person; or
<input type="checkbox"/>	Australian passport (a passport that has expired within the preceding 2 years is acceptable); or
<input type="checkbox"/>	Australian Proof of Age Card issued under a State or Territory for the purpose of proving a person's age containing a photograph of the person; or
<input type="checkbox"/>	Foreign passport of similar travel document containing a photograph and signature of the person.

Note: any documents written in a language that is not English must be accompanied by an English translation prepared by an accredited translator.

**SECTION 3: INVESTOR SIGNATURE(S) – ALL INVESTORS MUST COMPLETE THIS SECTION**

Note: all joint unitholders must sign unless sole signatory authority has been provided. Two directors or director and secretary must sign company requests. If sole director and secretary of a company, please indicate

If signing under a Power of Attorney, you verify that the Power of Attorney has not been rescinded or revoked and please supply a certified copy of the Power of Attorney with specimen signature.

Signature of Investor 1, Director or Authorised Signatory

Please print your full name

Capacity (Director, Power of Attorney, Sole Director and Sole Secretary, Trustee/Secretary or Individual)

Date (dd/mm/yyyy)

Signature of Investor 2, Director or Authorised Signatory

Please print your full name

Capacity (Director, Power of Attorney, Sole Director and Sole Secretary, Trustee/Secretary or Individual)

Date (dd/mm/yyyy)

**SECTION 4: PRIVACY**

Personal information you provide is used by us and our delegates, including Citibank Pty Limited (as administrator of the Funds), to administer your investment, make distribution payments and to provide investor communications required or permitted by the *Corporations Act 2001* (Cth) or other legislations. We may also from time to time send you other material, including marketing material, unless you request otherwise.

We may disclose your personal information to third parties such as related entities, your adviser (if nominated), other service providers such as printers and mail houses, and government departments.

Your privacy is important to us and we have rules and procedures in place that cover the collection, use and disclosure of personal information we hold about investors. These rules and procedures are set out in the Yarra Capital Management Group Privacy Policy, available at [www.yarracm.com/privacy/](http://www.yarracm.com/privacy/) or free of charge on request from Yarra Investor Services.

By completing this identification form, you acknowledge the statements and disclosures made in our Privacy Policy and consent to us using and disclosing your personal information as outlined in our Privacy Policy and this document.

You can request details of your personal information held by us by contacting Yarra Investor Services. Please also contact Yarra Investor Services to notify us if your information is incorrect or requires updating.